

# ONLINE INFORMATION TECHNOLOGIES LIMITED

REGD. OFF.: 205, HARIBOL ROY MARKET, 2<sup>ND</sup> FLOOR, A.T.ROAD, GUWAHATI-781001

CORP. OFF.: 21/7, SAHAPUR COLONY, GROUND FLOOR, KOLKATA-700053

CIN: L74140AS1985PLC002335

Web: [onlineinfotech.co.in](http://onlineinfotech.co.in)

E-mail ID: [online.information@yahoo.com](mailto:online.information@yahoo.com)

Phone No.: +91 9163513467

**Date: 22.07.2021**

To,  
Head- Listing & Compliance  
Metropolitan Stock Exchange of India Ltd. (MSEI),  
4th Floor, Vibgyor Towers, Plot No. C 62,  
G Block, Opp. Trident Hotel,  
Bandra Kurla Complex, Bandra (E),  
Mumbai – 400 098.

Dear Sir/Madam,

**Sub: Submission of Reconciliation of share capital and audit report as per regulation 55A of the SEBI (Depositories and Participants) Regulations, 1996 for the quarter ended June 30, 2021.**

Please find enclosed herewith the Reconciliation of share capital and audit report as per regulation 55A of the SEBI (Depositories and Participants) Regulations, 1996 for the quarter ended June 30, 2021.

Request to update your records.

Thanking You.

Yours faithfully,

**For Online Information Technologies Limited**

*Swapan*



**Swapan Sarkar**  
**Director**  
**DIN: 05149442**

**Encl: As above**



Ref. ....

Date. ....

To  
The Board of Directors,  
Online Information Technologies Limited  
205, Haribol Roy Market, A.T. Road  
Guwahati - 781 001

I / We have examined the Register of Members, beneficiary details furnished by the Depositors and other records/documents maintained by M/s. Online Information Technologies Ltd. (hereinafter referred to as : "the Company") and its Registrars and Share Transfer Agents for issuing this Certificate, in accordance with circular D&CC/ FITTC/CIR-16/2002, dated December 31, 2002 issued by the Securities and Exchange Board of India.

In my/our opinion and to the best of my/our information and according to the explanations given to me/us and based on such verification as considered necessary, I/We hereby certify, in respect of the quarter ended 30th June, 2021, that

**Secretarial Audit Report for the Quarter ended 30th June, 2021**

1 For Quarter Ended	30th June, 2021					
2 ISIN :	INE831F01019					
3 Face Value :	10/-					
4 Name of the Company	ONLINE INFORMATION TECHNOLOGIES LIMITED					
5 Registered office Address	205, Haribol Roy Market, A.T. Road, Guwahati - 781 001					
6 Correspondence Address	21/7, Sahapur Colony, Ground Floor, Kolkata-700053					
7 Telephone & Fax Nos.	9163513467					
8 Email Address	online.information@yahoo.com					
9 Name of the Stock Exchanges where the company's securities are listed :		MSEI Ltd.				
		Number of Shares	% of Total Issued Cap.			
10 Issued Capital		15928100	100.00			
11 Listed Capital (Exchange-wise) (as per company records)	Listed	MSEI Ltd.	15928100 100.00			
12 Held in dematerialised form in CDSL		0	0.00			
13 Held in Dematerialised form in NSDL		141150	0.89			
14 Physical		15786950	99.11			
15 Total No. of shares (12+13+14)		15928100	100.00			
16 Reasons for difference if any, between(10&11),(10&15),(11&15):		None				
17 Certifying the details of changes in share capital during the quarter under consideration as per table below :						
Particulars ***	No. of shares	Applied/ Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In- principles Appr. Pending for SE (Specify Names)
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.





Ref. ....

Date .....

\*\*\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction  
Forfeiture, Any other (to specify)

18 Register of Members is updated (Yes / No) if not, updated upto which date	Yes
	-

19 Reference of previous quarter with regards to excess dematerialised shares if any.	N
20 Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?	NA

21 Mentioned the total no. requests, if any, confirmed after 21 days and the total no.of requests Pending beyond 21 days with the reasons for delay :
---

Total No. of demat requests	No. of requests	No. of Shares	Reasons of delay
Confirmed after 21 Days	-	-	-
Pending for more than 21 days	-	-	-

22 Name, Telephone & Fax No. of the Compliance Officer of the Co.	SUNANDA BOTHRA Membership No. 45605
---	--

23 Name Address, Tel. & Fax No. Regn. No. of the CS	PAWAN DALMIA Diamond Arcade, 6th Floor, Room No. 603A, 68, Jessore Road, Kolkata-700055 Membership No.9968 COP No.10956 Ph:033 40051407
---	---

24 Appointment of common agency for share registry work	ABS CONSULTANT PRIVATE LIMITED 99, Stephen House, 4, B.B.D. Bagh (E), Kolkata - 700001
---	--

25 Any other detail that the auditor may like to provide. (e.g. BIER company, delisting from SE, Company Change it's name etc.)	NA
---	----



Place : Kolkata

Signature :

*Pawan Dalmia*

Date : 20/07/2021

UDIN NO.: F009968C000663786

**P. DALMIA & ASSOCIATES**  
Practising Company Secretary  
Cop No. 10956

**CS PAWAN DALMIA**  
Membership No. FCS 9968